

MEO Exec Team Meeting  
June 26, 2009

Attended: Marlene Thomas  
Harriet Farmer  
Lorraine Tinsley  
Lynne Patterson  
Marg Burbidge  
George Burbidge  
Christina Dierckx

Absent: Linda Beaupre  
Jo-Anne Smith  
Judith Kingsley  
Bobbie Walker

1. Terms of Office\*

\* Where a position is shared by two members, the Primary Term shown is based on the member with the longest term for that position. The Secondary Term shows the person with the shorter time. If both people select the same term, the Secondary Term will show the same number of years as the Primary Term.

	<u>Primary Term</u>	<u>Secondary Term</u>
○ President	3 Years (HF)	
○ Past President	3 Years (MT)	
○ Membership	3 Years (JK)	2 Years (JS)
○ Treasurer	2 Years (LP)	
○ Secretary	2 Years (BW)	
○ Workshops	2 Years (CD)	2 Years (LB)
○ Community Liaison	1 Year (LT)	
○ Library	1 Year (JD)	1 Year (BD)
○ Social Convenor	1 Year (MB)	

2. Rules and Regulations

- A short discussion was held on potential changes to the Rules and Regulations, some of which came up due to misunderstandings during the recent committee replacement process.
- There will be a future meeting devoted to reviewing and possibly changing/clarifying some parts of the Rules and Regulations.

3. Monthly Meetings

- Objective was to set the programs for September, October and November 2009
  - September will be a presentation by Christina D showing her progression in designing miniature furniture.
  - October will be a joint presentation by Julie and Brian Dewar showing how to install crown moulding and wallpaper.

#### 4. Workshops

- We discussed the disparity between the number of members who take advantage of the MEO workshops as opposed to the cost, in rental fees as well as labour of the Workshop Co-ordinators.
  - It was suggested that we could add surcharge to the cost of all workshops to help fund the rental of the Craft Room.
  - It was decided to hold off on any further changes to workshops for the next couple of years and monitor the attendance and whether or not the “UFO” sessions are popular.

#### 5. Budget

- The revised 2009/10 budget was reviewed and approved.

#### 6. Other Business

- Library
  - We established rules for lending of our new Micro Potting Wheel
    - The librarians will keep a sign-up sheet solely for loaning out the potters wheel
    - Each person borrowing the potter’s wheel will be required to leave a cheque in the amount of \$175. This cheque will be held by the Treasurer, and not cashed unless the borrower fails to return the potter’s wheel.
    - The late fee for the potter’s wheel will be \$25.
- Web Site
  - We agreed that Exec Team Minutes will be posted on the MEO web site.
- Sales Table
  - We agreed that past member Mike McKay can sell some of her miniatures at a future MEO meeting. Marlene will follow-up with Mike.
- Raffles
  - George Burbidge agreed to continue to be our official seller of raffle tickets at monthly meetings.
- New monthly meeting seating arrangement
  - We agreed to continue to use the new “semi circular” style seating arrangement.
- Show and Tell
  - Christina D. will continue announcing the Show and Tell items.

Next Face-to-Face Exec Team Meeting: September, Date and Location TBA